

**MINUTES OF REGULAR MEETING  
BOARD OF EDUCATION  
SESSER-VALIER COMMUNITY UNIT SCHOOL DISTRICT NO. 196  
JULY 14, 2014  
5:30 PM**

**CALL TO ORDER**

A regular meeting of the Board of Education of Sesser-Valier Community Unit School District No. 196 was held in the High School Library at 5:30 PM on Monday, July 14, 2014. The meeting was called to order by President Chris Gore.

**ROLL CALL**

Secretary Malinee called the roll with the following result:

Members Present: Gore, Gulley, Hicks, Kelly, Loucks, Robbins, Stacey

Members Absent: None

Staff Present: J. Henry, J. Logsdon, W. Choate, T. Witcher, V. Malinee, and M. Sample

Visitors Present: None

**PUBLIC COMMENT & CORRESPONDENCE**

Superintendent Henry presented a thank you note to the board for expressions of sympathy from the family of Frannie Marberry.

**REPORTS**

SEA: No report.

LABORERS' LOCAL 773: No report.

CUSTODIAL & MAINTENANCE SUPERVISOR: Terry Witcher, Maintenance Supervisor, presented information regarding the football field (re-sprigged); the replacement of the lights at the Old Gym; replacement of the outside lights and exit lights at the district facility; pending lighting projects (replacing parking lot lights and adding new light poles); the replacement of damaged asphalt in the visitors' parking area; the proposed project of adding a lane for the buses to expedite the unloading and loading of students process; and the proposed project of adding a drop down divider in the gym.

Discussion followed regarding the different proposed projects.

K-8 PRINCIPAL: Mrs. Logsdon, Elementary/JH Principal, presented information regarding the following to the board: Trust fund, recent activities and dates, upcoming activities and dates,

and the PARCC (Partnership for Assessment of Readiness for College and Careers) testing window for computer based testing.

H.S. PRINCIPAL: Mr. Choate, High School Principal, presented information regarding the following to the board: Trust fund, upcoming calendar entries, the athletic physicals, the 2014-2105 High School Assessment Program, the tentative Marching Band Walt Disney World trip, and new regulations from the ISBE regarding the availability of vending machines for high school students (Smart Snacks in Schools).

SUPERINTENDENT: Mr. Henry, Superintendent, presented the following information to the board:

1. The consent agenda for this month's meeting includes the following additional item(s):
  - a. Approval of the Sports Medicine Athletic Trainer Support Agreement (Sportsology);
  - b. Approval of the IASB WCSIT Intergovernmental Cooperative Pooling Agreement;
  - c. Approval of the IDHS Community Services Agreement (Teen REACH Program; retroactive to June 18, 2014);
  - d. Approval of the IEMA School & Campus Safety Grant Agreement (retroactive to June 20, 2014);
  - e. Approval of the district's Section 125 plans;
  - f. Approval & display of revised board policies (1<sup>st</sup> reading).
2. The district has received & responded to the following Freedom of Information Act requests (documents attached):
  - A June 12, 2014, request from David Vitoff (Illinois Education Association; response dated June 18, 2014);
  - A June 24, 2014, request from Adam Andrzejewski (Open The Books; response dated July 1, 2014).
3. All minor summer construction & maintenance projects in the district are progressing as scheduled. The energy efficiency lighting project at the Old Gym location was completed on July 14, 2014. New kitchen ovens were installed in late June, and a front driveway asphalt replacement project was completed in early July. Several other smaller projects are currently in-progress.
4. A copy of the following newsletters was presented for board review:
  - Illinois School News Service (July 3<sup>rd</sup>, July 8<sup>th</sup>, & July 10<sup>th</sup>)
5. As of July 14, 2014, the following Fiscal Year 2014 payments are due & payable to the school district:

<b>Categorical Payments</b>	<b>Amount Due</b>	<b>Voucher Date</b>	<b>Regular Payment Date</b>	<b>Date Paid*</b>
<b>Special Education: Personnel</b>	\$22,480.25	9/23/2013	9/30/2013	12/18/2013
	\$22,480.25	12/23/2013	12/30/2013	3/19/2014
	\$22,480.25	3/25/2014	3/30/2014	4/23/2014
	\$22,480.25	6/18/2014	6/20/2014	6/25/2014
<b>Special Education: Extraordinary</b>	\$23,891.00	9/23/2013	9/30/2013	12/26/2013
	\$23,891.00	12/23/2013	12/30/2013	3/21/2014
	\$23,891.00	3/25/2014	3/30/2014	4/24/2014
	\$23,891.00	6/18/2014	6/20/2014	6/25/2014
<b>Transportation: Regular</b>	\$50,242.79	9/23/2013	9/30/2013	12/26/2013
	\$50,289.12	12/23/2013	12/30/2013	3/21/2014
	\$50,289.12	3/25/2014	3/30/2014	4/24/2014
	\$51,053.23	6/18/2014	6/20/2014	6/25/2014
<b>Transportation: Special Education</b>	\$16,914.50	9/23/2013	9/30/2013	12/19/2013
	\$16,736.10	12/23/2013	12/30/2013	3/20/2014
	\$16,736.10	3/25/2014	3/30/2014	4/23/2014
	\$16,736.10	6/18/2014	6/20/2014	6/25/2014
<b>Driver Education</b>	\$1,966.37	9/24/2013	9/30/2013	11/21/2013
	\$1,966.37	12/23/2013	12/30/2013	2/6/2014
	\$1,966.37	3/25/2014	3/30/2014	4/16/2014
	\$1,966.37	6/18/2014	6/20/2014	6/27/2014
<b>Total</b>	<b>\$462,347.54</b>			

\*Total payments to date: \$462,347.54(100.00% of payments due for FY14)

Other state payments due & payable:

- DHS Teen REACH Grant Program: \$20,952.15

**Grand Total of Outstanding Fiscal Year 2014 State Payments: \$20,952.15**

6. During Fiscal Year 2014, the Education Fund (Fund 10) operated with an approximate \$400,000 deficit (unaudited; planned deficit). An analysis of the three (3) main operating funds (Education Fund (10), Building Fund (20), & Transportation Fund (40)) shows a deficit for FY14 of \$296,151.48 (unaudited). While neither of these deficits is as bad as originally budgeted, deficit spending will undoubtedly have to be addressed within the next 1-2 years through a combination of increased revenue and decreased expenses. Interestingly, for Fiscal Years 2013 & 2014, had the State of Illinois paid General State Aid in full (i.e. not prorated), neither year would likely have been a deficit year for the district.

**CONSENT AGENDA**

A motion was made by Gulley and seconded by Kelly approving the minutes of the previous meeting: June 9, 2014 (Regular Meeting); Treasurer's report; the bills in the amount of \$229,793.76 and salaries in the amount of \$395,830.78; approval of Sports Medicine Athletic Trainer Support Agreement (Sportsology); approval of the Illinois Association of School Boards

Workers' Compensation Self-Insurance Trust (WCSIT) Intergovernmental Cooperative Pooling Agreement; approval of the Illinois Department of Human Services Community Services Agreement (Teen REACH Program; approval retroactive to June 18, 2014); approval of the Illinois Emergency Management Agency School & Campus Safety Grant Agreement (approval retroactive to June 20, 2014); approval of the district Section 125 plan(s); and approval and display of the revised board policies (1<sup>st</sup> reading), as presented.

Roll call voting was as follows:

Yeas: Gore, Gulley, Hicks, Kelly, Loucks, Robbins, Stacey

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### **APPROVAL OF BIDS FOR MILK & BREAD FOR THE 2014-2015 SCHOOL YEAR:**

Discussion regarding the bids for the milk and bread products for the upcoming school year was held. A motion was made by Stacey and seconded by Kelly to approve a 2014-2015 bread bid/proposal from Lewis Bakeries, as presented.

Roll call voting was as follows:

Yeas: Gulley, Hicks, Kelly, Loucks, Robbins, Stacey, Gore

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

A motion was made by Stacey and seconded by Gulley to approve a 2014-2015 milk proposal from Chester Dairy, as presented.

Roll call voting was as follows:

Yeas: Hicks, Kelly, Loucks, Robbins, Stacey, Gore, Gulley

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

#### **APPROVAL OF CAMPUS ENTRANCE ROAD/DRIVEWAY ADDITION PROJECT**

**PROPOSAL (CAPITAL PROJECT):** A motion was made by Kelly and seconded by Gulley to approve a proposal from E.T. Simonds to construct an additional lane for buses, as presented.

Roll call voting was as follows:

Yeas: Kelly, Loucks, Robbins, Stacey, Gore, Gulley, Hicks

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

**APPROVAL OF MAIN CAMPUS GYMNASIUM DIVIDER CURTAIN ADDITION PROJECT (CAPITAL PROJECT):** A motion was made by Stacey and seconded by Robbins to approve a proposal from Bulte Company for the provision of an automated gymnasium divider, as presented.

Roll call voting was as follows:

Yeas: Loucks, Robbins, Stacey, Gore, Gulley, Hicks, Kelly

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

**STATUS OF CLOSED SESSION MINUTES:** A motion was made by Stacey and seconded by Robbins to keep all closed session minutes closed to the public.

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

**DESTRUCTION OF CLOSED SESSION VERBATIM RECORD AUDIO RECORDINGS:** A motion was made by Robbins and seconded by Stacey to authorize and direct the Superintendent to destroy the verbatim closed session records (audio recordings) for the following closed session meetings: August 13, 2012; September 17, 2012; November 12, 2012; December 10, 2012.

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

**CLOSED SESSION:** At 6:32 PM, a motion was made by Kelly and seconded by Stacey to enter into closed session for the purpose of discussing the following exceptions to the Open Meetings Act:

- a. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), as amended by P.A. 93-57)
- b. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary schedules for one or more classes of employees (5 ILCS 120/2(c)(2))

- c. Litigation, when an action against, affecting or on behalf of a particular District has been filed and is pending before a court or administrative tribunal (5 ILCS 120/2(c)(11))
- d. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 (5 ILCS 120/2(c)(21))

Roll call voting was as follows:

Yeas: Gulley, Hicks, Kelly, Loucks, Robbins, Stacey, Gore

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

RECONVENE FROM CLOSED SESSION: At 7:34 PM, a motion was made by Stacey and seconded by Kelly to reconvene from closed session.

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

EMPLOYMENT OF ELEMENTARY/JUNIOR HIGH SCHOOL OFFICE MANAGER: A motion was made by Gulley and seconded by Stacey to employ Sheila Lappin as Elementary/Junior High School Office Manager, subject to her successful completion of a required fingerprint-based criminal background check.

Roll call voting was as follows:

Yeas: Kelly, Loucks, Robbins, Stacey, Gore, Gulley, Hicks

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

EMPLOYMENT OF EXTRACURRICULAR COACH AND/OR SPONSOR (HACKER, LESLIE): A motion was made by Stacey and seconded by Robbins to employ Leslie Hacker as an extra-duty Teen REACH Grant Assistant Coordinator.

Roll call voting was as follows:

Yeas: Loucks, Robbins, Stacey, Gore, Gulley, Hicks, Kelly

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

ACKNOWLEDGEMENT OF EMPLOYEE RESIGNATIONS: A motion was made by Loucks and seconded by Stacey to acknowledge the following employee resignations:

- Elementary Office Secretary: Nancy Marlo (retirement effective July 31, 2014)
- High School Mathematics Teacher: Valerie Zimmer

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

**APPROVAL OF VOLUNTEER ASSISTANT COACH(ES) AND/OR SPONSOR(S):** A motion was made by Kelly and seconded by Gulley to approve the following volunteer extracurricular coach(es) and/or sponsor(s):

- HS Girls Volleyball: Kacey Rasnic
- HS Cheerleading: Cindy Van Horn
- JHS Softball: Tara Neikes, Tammy LeVault
- JHS Baseball: Danny Kirk
- JHS Cheerleading: Mary Jane Witcher

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

**APPROVAL OF COLLECTIVE BARGAINING AGREEMENT WITH SESSER-VALIER EDUCATION ASSOCIATION:** A motion was made by Kelly and seconded by Gulley to approve a 3-year contract with the Sesser-Valier Education Association for the 2014-2015, 2015-2016, and 2016-2017 school years and to authorize the Board President and Board Secretary to execute the contract (by signature) on behalf of the Board.

Roll call voting was as follows:

Yeas: Gulley, Hicks, Kelly, Loucks, Robbins, Stacey, Gore

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

**APPROVAL OF DISTRICT SECRETARY/BOOKKEEPER/TREASURER SALARY AND/OR BENEFITS FOR 2014-2015, 2015-2016, AND 2016-2017:** A motion was made by Kelly and seconded by Robbins to establish the salary for District Bookkeeper/Secretary Vera L. Malinee, as follows:

Year	District Secretary/Bookkeeper	District Treasurer	Total Salary
2014-2015	\$48,800	\$2,500	<b>\$51,300</b>
2015-2016	\$49,870	\$2,500	<b>\$52,370</b>
2016-2017	\$50,960	\$2,500	<b>\$53,460</b>

Roll call voting was as follows:

Yeas: Hicks, Kelly, Loucks, Robbins, Stacey, Gore, Gulley

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

**APPROVAL OF ADMINISTRATIVE PERSONNEL CONTRACT(S) AND/OR  
AMENDMENT(S):**

A motion was made by Kelly and seconded by Loucks to approve one (1) amendment to the Principal Employment Contract of Wesley R. Choate.

Roll call voting was as follows:

Yeas: Kelly, Loucks, Robbins, Gore, Gulley, Hicks

Nays: Stacey

There being six (6) yeas and one (1) nay, the president declared that the motion carried.

A motion was made by Hicks and seconded by Loucks to approve one (1) amendment to the Principal Employment Contract of Judy L. Logsdon.

Roll call voting was as follows:

Yeas: Loucks, Robbins, Gore, Gulley, Hicks, Kelly

Nays: Stacey

There being six (6) yeas and one (1) nay, the president declared that the motion carried.

Superintendent Henry indicated that the salary of the District maintenance supervisor has already been addressed and set in his contract.

**AUTHORIZE SUPERINTENDENT TO POST POSITIONS ON AN AS-NEEDED BASIS:** A motion was made by Stacey and seconded by Gulley to authorize the Superintendent to post positions on an as-needed basis.

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

**AUTHORIZE SUPERINTENDENT TO MAKE FACULTY/STAFF TRANSFERS AND/OR APPOINTMENTS ON AN AS-NEEDED BASIS:** A motion was made by Kelly and seconded by Robbins to authorize the Superintendent to make faculty/staff transfers and/or appointments on an as-needed basis.



Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

**OTHER BUSINESS:** Brent Loucks asked for information regarding the designated areas a handicapped person has to sit in the gymnasium. Superintendent Henry explained that there is a fair latitude over where a handicapped person can set, with only restrictions being that the individual and/or players are not placed in a dangerous situation. Discussion followed regarding the areas available and the regulations and restrictions that will apply when new bleachers are purchased.


**ADJOURNMENT:** A motion was made by Kelly and seconded by Stacey to adjourn.

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

The meeting adjourned at 7:43 PM.

#### **CERTIFICATION OF MINUTES**

The above-listed account of the regular meeting of the Board of Education of Sesser-Valier Community Unit School District No. 196, held on Monday, July 14, 2014 at 5:30 PM, is, to the best of my knowledge, a true and accurate account of the aforementioned meeting.

  
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Board President

  
\_\_\_\_\_  
Board Secretary